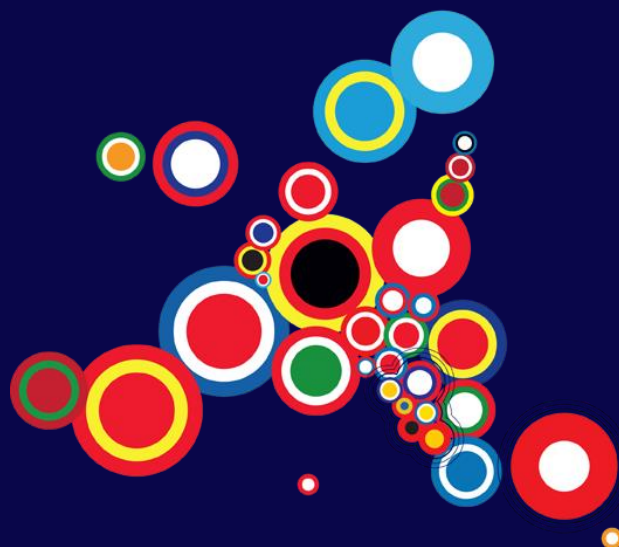




INSTRUMENT FOR PRE-ACCESSION ASSISTANCE (IPA II) 2014-2020

IPA II BENEFICIARY

Support to participation in
Union Programmes
[and Agencies]



Action summary

Instructions: insert here an outline of the Action (the text must be in narrative form; i.e. no bullet points), including its specific objective and the expected outcome, as well as a short paragraph on the benefits of the Action for both the IPA II beneficiary and the EU – the text box may not be expanded.

Text ...

THIS SECTION SHOULD BE FILLED IN BY THE EU DELEGATION/EU OFFICE

Action Identification	
Action Programme Title	e.g. Annual Action Programme for [name of IPA II beneficiary](year)...
Action Title	Support to participation in Union Programmes [and Agencies]
Action ID	IPA yyyy/decisionnumber.sequencenumber/country/ participationEUprogrammes[&agencies]
Sector Information	
IPA II Sector	1. Democracy and Governance
DAC Sector	43010 (multisector aid)
Budget	
Total cost	Include here the total costs including other contributions (amount of EU contribution + amount of other contributions)
EU contribution	Include here the total IPA II allocation
Management and Implementation	
Method of implementation	Direct and/or indirect management
<i>Direct management:</i> EU Delegation <i>Indirect management:</i> National authority or other entrusted entity	<p>In the case of direct management, enter a reference to the relevant EU Delegation or EC Unit in charge of implementation of the action should be indicated</p> <p>In the case of indirect management, enter here a reference to the relevant body should be indicated; e.g. Central Finance and Contracting Unit/Department (CFCU/D) or International Organisation or Member State agency</p>
Implementation responsibilities	If possible, and if relevant, indicate the name of the person(s) in charge of management of the financial assistance
Location	
Zone benefiting from the action	Indicate the zone(s) concerned by the action (i.e. IPA II beneficiary or region, etc.); e.g. Albania or Western Balkans
Specific implementation area(s)	Indicate the sub-national location(s) of the action implementation (if applicable; e.g. county(ies); city(ies); etc.
Timeline	
Final date for concluding Financing Agreement(s) with IPA II beneficiary	At the latest by 31 December N+1
Final date for concluding procurement and grant contracts	3 years following the date of conclusion of the Financing Agreement, with the exception of cases listed under Article 189(2) of the Financial Regulation
Final date for operational implementation	6 years following the conclusion of the Financing Agreement
Final date for implementing the Financing Agreement (date by which this programme should be de-committed and closed)	12 years following the conclusion of the Financing Agreement

Policy objectives / Markers (DAC form)			
General policy objective	Not targeted	Significant objective	Main objective
Participation development/good governance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aid to environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender equality (including Women In Development)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trade Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reproductive, Maternal, New born and child health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RIO Convention markers	Not targeted	Significant objective	Main objective
Biological diversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Combat desertification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climate change mitigation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climate change adaptation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. RATIONALE

Instructions: [4 pages maximum for Section 1].

Remember: the document provides only an outline of the Action. The text for section 1 shall start immediately with the paragraph dedicated to "Problem and stakeholder analysis" (i.e. no additional introduction).

PROBLEM AND STAKEHOLDER ANALYSIS

Instructions: Briefly describe the context key problems/needs (within the given sector) being faced by the IPA II beneficiary and the main challenges, in particular in a pre-accession perspective - with a view to justifying financial assistance. Also identify who the stakeholders most affected by the problems are and what institutional and organisational issues should be addressed.

Text ...

OUTLINE OF IPA II ASSISTANCE

Instructions: Briefly describe how the above problems/needs will be addressed by IPA II assistance. This will include a short summary of the main expected results of the action, as well as the key activities. In addition, it should briefly mention how the stakeholders above are involved in the implementation of the Action and who will benefit from it (main direct and indirect beneficiaries). This section should remain very short (1/2 page at most) and provide an overview of key aspects of IPA II support in a few sentences only. Details are to be provided in Section 2 of the Action Document.

Text ...

RELEVANCE WITH THE IPA II STRATEGY PAPER AND OTHER KEY REFERENCES

Instructions: Provide a brief reference to the priority(ies) of the Indicative Country Strategy Paper (CSP) that the Action addresses and describe how the Action helps meet the objective(s) and priorities described in the CSP (the link with the Indicative Multi-Country Strategy Paper should also be referred to, as appropriate).

Where relevant, it should also briefly a) refer to the priority(ies) of the Enlargement Strategy and the Annual Progress Report the Action will address; b) state the link between the Action and the EU policies (e.g. the contribution to the EUROPE 2020 Strategy) and any regional strategy (e.g. SEE 2020); c) indicate how the Action is linked to other relevant actions or strategies supported by the national authorities and/or the donor community.

Text ...

LESSONS LEARNED AND LINK TO PREVIOUS FINANCIAL ASSISTANCE

Instructions: Include a short description of problems/issues encountered in previous actions in the same field and how they can be avoided. If any specific monitoring exercise or evaluation has been carried out, please summarise key recommendations and follow-up.

Text ...

2. DESCRIPTION AND IMPLEMENTATION ARRANGEMENTS

Instructions: [2 pages maximum for Section 2]

INTERVENTION LOGIC

Instructions: Briefly describe in this section the objective and expected results of the Action, as well ways in which the Action will materialise. Indications on assumptions and pre-conditions should also be included.

Objective:

- To ensure participation of [name of IPA II beneficiary] in Union Programmes [and Agencies] by co-financing the costs of the entry-tickets/participation fees to be paid in areas such as [include areas].

Result:

- Enhanced participation of [name of IPA II beneficiary] in Union Programmes [and Agencies], including increased exchanges with EU Member States;
- Strengthened ownership and responsibility of [name of IPA II beneficiary] (including in financial terms) for participation in Union Programmes [and Agencies].
- <Additional text as appropriate...>

Indicators:

- Number of programmes for which an International Agreement has been concluded: XX (2020)
- [Name of IPA II beneficiary]'s participation rates in the different Union Programmes [to be itemised according to Union programmes, as appropriate]: XX (2020)

NB: 2020 is the target years for performance measurement

- <Additional text as appropriate...>

IMPLEMENTATION ISSUES

Instructions: Any co-financing arrangement (and related conditionality, as well as monitoring arrangements should be highlighted in this section.

IPA funds of year N co-finance entry tickets / participation fees for year N+1 or in case of front-loading also for years N+1 and N+2 [e.g. participation fees for 2014 are co-financed by IPA 2013; IPA 2014-2020 would co-finance 2015-2021 fees, i.e. the last year of IPA co-financing is falling outside this financial framework].

The participation of the IPA II beneficiary in Union Programmes, including payment by the country of the entry ticket/participation fees, shall follow the specific terms and conditions set out for each programme in the relevant International Agreement. Co-financing rates from previous participation shall be taken into account, and in line with the principle of increasing [name of IPA beneficiary country's] ownership and responsibility IPA funding rates shall decrease over the years in real or relative terms.

The [name of the IPA II beneficiary] must not only provide the co-financing but also the funds necessary for the payment of the total entry ticket, prior to receiving the partial reimbursement from IPA II. The

reimbursement will be paid as a grant to [name of the IPA II beneficiary]. [text may need to be adapted to the IPA II beneficiary].

The NIPAC will regularly monitor the participation rates and reports on them as well as on co-financing trends in the context of IPA monitoring committees.

<Additional text as appropriate ...>

COMMUNICATION AND VISIBILITY

Communication and visibility activities shall be implemented in accordance with the rules of each Union programme. The relevant programme managing entity shall be responsible for monitoring of the visibility activities. The NIPAC office needs to make sure that the national institution participant of the respective Union Programme, establishes direct contacts with the EU Delegation in order to plan and implement together visibility actions linked to the implementation of the respective Union Programme.

<Additional text as appropriate ...>

3. BUDGET BREAKDOWN

	Total expenditure	IPA II contribution		IPA II beneficiary contribution	
	EUR	EUR	%	EUR	%
Entry ticket for [name of programme] [of years]	0.00	0.00	0.00	0.00	0.00
Entry ticket for [name of programme] [of years]	0.00	0.00	0.00	0.00	0.00
Entry ticket for [name of programme] [of years]	0.00	0.00	0.00	0.00	0.00
Entry ticket for [name of programme] [of years]	0.00	0.00	0.00	0.00	0.00
Entry ticket for [name of programme] [of years]	0.00	0.00	0.00	0.00	0.00
Entry ticket for [name of programme] [of years]	0.00	0.00	0.00	0.00	0.00
Entry ticket for [name of programme] [of years]	0.00	0.00	0.00	0.00	0.00
TOTAL for ACTION	0.00	0.00		0.00	

[click twice on the table to open the embedded Excel file]

ANNEX

Overview of [IPA II beneficiary]'s public institutions that have signed International Agreements with the European Commission and dates of entry into force or latest amendments to the International Agreements

[As appropriate]