



This project is funded by the European Union

2nd round of frequently asked questions to the guidelines for grant applicants –

Socio-economic Development of the Danube Serbia Region

Number	Question	Answer
Q 20	Is it possible to provide technical documentation (conceptual solution, main design) after the first phase of project implementation is completed, concerning the fact that acquiring documentation is part of the project application?	In case that one project foresees infrastructure works, all supporting documents as described in the Guidelines for Applicants (GfA) and the respective Corrigenda will have to be submitted during the eligibility check of the evaluation process.
Q 21	Can one institution act as an Associate in a project proposal if it already acts as an Applicant on one application and as partner on two other applications?	Yes.
Q 22	Does the definition of "SME Agencies" as presented in the point 2.1.1. refer to "SME Agencies in a narrow sense (agencies being accredited by the National Agency for Regional Development, which equals RDAs)" OR does it refer to "SME agencies in broader sense, which include non-profit institutions in the SME support sector, for instance business incubators etc.?"	As stated under point 2.1.1 of the GfA accompanied by the Corrigendum No.1, in the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action or specific activities. <i>Please note that eligibility of applicant, partner and action is stated under points 2.1.1., 2.1.2. and 2.1.3. of GfA.</i>
Q 23	In a case when Municipality acting as a partner provides an office space for the purpose of realization of direct project activities, given it is usually rented commercially for a set fee (and if Municipality provides it for the project, actually loses money), may that be considered as co-financing and verified by a non-fee lease contract?	In case that one municipality provides office space for the sake of project implementation, the provided office space is considered as in kind contribution and therefore cannot be considered as co-financing.
Q 24	In a case necessary technical documentation is still under development when required during the final Evaluation phase, would it suffice to provide the receipt/contract confirming it will be done in due time for realization of envisioned project activities?	In case that one project foresees infrastructure works, all supporting documents as described in the Guidelines for Applicants (GfA) and the respective Corrigenda will have to be submitted during the eligibility check of the evaluation process.
Q 25	Is the installation of large-scale touristic signalization (based on completed technical documentation) considered as a procurement of supplies or works?	As stated under point 2.1.1 of the GfA accompanied by the Corrigendum No.1, in the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an action or specific activities.



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Q 26	Can I as a natural person (private investor) apply for a grant?	<p>As stated under point 2.1.1 of the GfA accompanied by the Corrigendum No.1, in the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action or specific activities.</p> <p>Please note that under no circumstances project activities financed by the grant may give rise to profits.</p> <p><i>Please note that eligibility of applicant, partner and action is stated under points 2.1.1., 2.1.2. and 2.1.3. of GfA.</i></p>
Q 27	Can I submit project applications for projects that are already covered and implemented by another action?	Please note that according to the GfA the following costs – among others – will be treated as not eligible: “– costs declared by the beneficiary and covered by another action or work programme”.
Q 28	In the frame of the service procurement, is it possible to subcontract a competent public/national institution in the field of intellectual property protection?	Please refer to section 2.3 “Eligibility criteria and other essentials” of the PRAG 2012. All procurement procedures will have to be carried out in accordance with rules and procedures according to PRAG 2012.
Q 29	Can the staff employed in the municipality applying for the grant, who are engaged as the project implementation team, be paid from the budget as eligible costs without any limitation in salary amount, or does it mean that they cannot be paid from the budget as eligible costs at all?	<p>According to the GfA salary costs of personnel of public bodies may be considered as eligible costs, to the extent that they relate to the costs of activities which the relevant public authority would not carry out if it did not undertake the project concerned.</p> <p>However, we strongly advice to refer to relevant national legislation.</p>
Q 30	Who needs to prepare the supporting documents, only the lead organisation or all the partners?	Please refer to section 2.4 “Submission of supporting documents for provisionally selected applications” of the GfA.
Q 31	For members of project team from public companies, is there a separate contract needed to stipulate that they will work within the framework of their working time 30% for the project or in other cases that they will work overtime 30% of the project?	<p>According to the GfA salary costs of personnel of public bodies may be considered as eligible costs, to the extent that they relate to the costs of activities which the relevant public authority would not carry out if it did not undertake the project concerned.</p> <p>However, we strongly advice to refer to relevant national legislation.</p>