



Call for Strategic Project Proposals

Joint Technical Secretariat



Milestones

1 2 3

The Calls for strategic project proposals are open for all 3 priorities, for all Measures of each Priority and are based on 8 strategic themes

Max 90.860.776 EUR: total amount for the three Priorities:
≤ Priority 1: € 12.500.000,00; ≤ Priority 2: € 45.360.776,00; ≤ Priority 3: € 33.000.000,00



Selection of the projects through two steps:
1st step: Project Concept Note
2st Step: Project Full Application
(hard copy for both **Application Forms**)

Opening: 3 September 2012 (BURA Series S.n. 63 of 3/9/2012)
Closing submission 1st Step: 2 November 2012 h. 14,00
Application Pack receipt: 2 November 2012 h. 14,00



Minimum requirements (I)

**At least 6 participating Countries involved and
at least 6 partners
(18 is the maximum number suggested)**



**The Partners must be established (*nationality*)
in one Country participating to the Programme**



**Minimum project total budget: 5,000,000.00 EUR
Maximum project total budget: 12,500,000.00 EUR
Minimum budget per partner: 150.000,00 EUR
Maximum project budget per partner: 40%**



**Minimum duration: 24 months (maximum duration
of the project: 31/03/2016)**



Minimum requirements (II)

Horizontal work Packages: 1, 2 and 3 are compulsory

Technical work Packages: effective description of project's activities.

Partner eligible

All partners must have a legal
personality .

Public body

- Local, regional and national authorities and other public bodies, established by public law.

Body governed by public law

- Any body:
 - Established for satisfying specif general interests, not having an industrial and commercial character, <see, **Annex I of EC COM (2004) 374**>
- Having a legal personality, and
 - financed, for the most part, by the State, regional or local authorities, or other bodies governed by public law; or subject to management supervision by those bodies; or having an administrative, managerial or supervisory board, of which more than half members are appointed by the State, regional or local authorities, or by other bodies governed by public law.

Private organization

- Any private organization (profit and non-profit) <see, **EC Recommendation C (2003) 1422**>. Enterprises organizations eligible are only SMEs (see, Annex I of the EC Recommendation 316/2003) <**In order to verify the status of SME, we suggest to fill in a status declaration under the format provided by the European Commission (EC COM 118 of 20.5.2003, pages 5-15. See, also, <http://smetest.uwe.be/>). The term SMEs also include micro-enterprises**>

Partner outside the eligible area

Partner established outside the eligible area

Office « operating » in the eligible area

No office « operating » in the eligible area

ALL the expenditures
(incurred in the eligible area) are admissible

Partner's expenditures are **necessary** for achieving projects' objectives

Partner's expenditures **ARE NOT necessary** for achieving projects' objectives

ONLY the expenditures
incurred in the eligible area are admissible



Eligibility criteria and beneficiaries' admissibility

- 1) Nationality, legal personality, legal status.
- 2) Serbian beneficiaries can participate only in institutional cooperation projects and only in those areas envisaged by each Call. Serbian SME are NOT eligible.
- 3) Public bodies and bodies governed by public law can be Lead partner of the projects. Lead Partners cannot benefit of any regime of state aid. A body can be lead partner only in one project in each Priority.
- 4) International organizations are not eligible as partner, but can participate in the project as associates.
- 5) Grounds for exclusion, listed in the Call, must be avoided
- 6) All compulsory documents must be produced by each partner.

Consultancy companies that usually carry out activities similar to those that intend to perform in the project as main activity: coordination, management, communication or knowledge management services (i.e., WPO, WP1, WP2, WP3, etc...) **should not be involved as project partner.**

State aid and sub-granting

State aid

The Calls award State aid under one single regime allowed: «*de minimis*».

Beneficiaries acting in the project for own purposes and not for public interest (*proving the contrary in the de minimis Decla.*), carry out commercial activities and with effects on the market. If the effects are produced on the international market the grant requested will be accepted under the «*de minimis*» regime and in respect of the threshold envisaged by the EC applicable Regulations.

The Beneficiaries under «*de minimis*» will not have the reimbursement of preparatory costs (§ 5.2. PMCM)

Sub-granting

The beneficiaries can implement the project through sub-granting:

- max 100,000.00 Euros of which 10,000.00 Euros for each sub-beneficiary
- the core-activities (for i.e.: WP0, WP1, WP2, WP3 and activities which implement mandatory specific objectivities) cannot be sub-granted
- respect of the conditions laid down by the Call

Co-financing system

Cost of the operation (share part)

85% IPA contribution

15% national co-financing

- ✓ IPA + National Cofin. = “*Programme Contribution*”.
- ✓ IPA Countries' Beneficiaries can co-finance with their own resources (also private ones).
- ✓ Greek and Italian Beneficiaries receive the National Co-financing by a national fund.
- ✓ Slovenian Beneficiaries must ensure 5% of the cost of the operation with own resources (so 85% IPA + 10% State + 5% with own resources).
- ✓ The Programme Contribution can finance maximum 85% of the subsidy requested by those Beneficiaries acting in the project under “*de minimis*” regime (the remaining 15% must be ensured with own resources). Aid threshold = 85% of the gross subsidy; Programme Contribution per beneficiary = max 200,000.00 Euros (or different thresholds for the sectors listed in the AM) including the possible grants under “*de minimis*” received during the three financial years preceding the submission of the project – in the three years must be included the on going financial year.



Proposals submission: 1st Step

The whole “Application package” for the 1st Step must be received by the Managing Authority not later than **02/11/2012** (2nd November 2012) at **14:00** (Roma time- UTC/GMT+1 hour).

In order to ensure transparency and equal treatment in the selection procedure, each lead partner is invited to send only once the AP and all the documents must be contained in the same envelope sent by express courier or postal service registered letter, duly marked as laid down in the Calls

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“Strategic Project Call for Proposals - Priority <1/2/3> - <acronym of the project proposal> - Do not open”.

Only Lead Partner is entitled to send the AP!

Documents requested

Documents		Who?
Strategic Project Concept Note - Proposal Form 1° Step -		<p>The Lead Partner fills in the form.</p> <p>Must be sent in hard copy, bound, stamped on each page signed in the original copy of the “request of grants” by the legal representative or by an authorized person.</p>
		<p>The right electronic copy must be sent with the AP (preferably in MS-excel or MS-word).</p>
Committment documents - All partners -	Declaration of the Lead Applicant	<p>Printed on headed paper and signed in original by the legal representative or an authorized person. It has to be sent in true copy together with the AP.</p>
	Expression of interest	<p>Printed on headed paper and signed in true copy by the legal representative or an authorized person.</p> <p>It must be sent in original copy, by each partner, and all those ones must be contained in the AP.</p>
Supporting documents - only the LB -	Statute	<p>To send only in case of lead partner having the legal status of “body governed by public law”</p>
	Proof of the legal personality	
	Balance	

Proposals selection procedure: Formal Assessment

a) Grounds for Application rejection

- ✓ Grounds listed in paragraph 13.1 of the Call
- ✓ Imply the rejection of the project

b) Grounds for Final Beneficiary rejection

- ✓ Grounds listed in paragraph 13.2 of the Call
- ✓ Imply the rejection of only one Beneficiary

1st Step for proposals selection: Quality Assessment

Min: 70%

= 52,50 scores

15

A) Strategic importance

3 criteria

10

B) Cross-border character of the intervention

2 criteria

25

C) Quality of the partnership proposed

5 criteria

25

D) Quality of the intervention and added value

5 criteria

2st Step for the proposals selection

Submission only under invitation: the first 5 proposals for each strategic theme

The final proposal, together with the commitment documents, the information documents and the supporting documents must be sent in hard copy **within and not later than 60 days from the letter of invitation**. Procedures and deadline are set out according to what indicated in the Call (§ 12)

Objective:
To finance at least 1 eligible project per strategic theme
(first in the ranking list)

For information:

www.adriaticipacbc.org



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Specific questions on the Call can be submitted at latest 5 days from the deadline of the Call.

The answers in written will be sent within and not later than 2 days from the deadline of the Call.

